



UTTARAKHAND SAHKARI CHINI MILLS SANGH LTD.

NEAR RAILWAY CROSSING, BADRIPUR ROAD, JOGIWALA,
DEHRADUN- 248001 (UTTARAKHAND)

Telephone No. :- 0135- 2974413, E-mail:- uksugars@gmail.com, Website :- www.uttarakhandsugars.com
GST No. 05AABFU7713K2Z1

COMPETITIVE e-Bidding FOR

PURCHASE OF 08 LAKH BULK LITRE EXTRA NEUTRAL ALCOHOL FOR BAZPUR DISTILLERY

e-Bid REFERENCE	:	1649/PUR/30(III)/ENA/2024-25, Dt. 21.02.2025
LAST DATE AND TIME FOR SUBMISSION OF E-Bids	:	01.03.2025 upto 06.00 P.M.
DATE AND TIME OF OPENING OF ON LINE TECHNICAL e-Bids	:	03.03.2025 at 10:30 A.M.
PLACE OF OPENING OF e-Bids	:	Uttarakhand Sahkari Chini Mills Sangh Ltd., Near Railway Crossing, Badripur Road, Jogiwala, Dehradun
ADDRESS FOR COMMUNICATION	:	Managing Director, Uttarakhand Sahkari Chini Mills Sangh Ltd., Near Railway Crossing, Badripur Road, Jogiwala, Dehradun
e-Bid EMD	:	Rs. 12.00 Lakh (Rs. Twelve Lacs Only)

This Document Contains -- 23 Pages

It will be the responsibility of the e-Bidders to check Uttarakhand Government e-Procurement website <http://uktenders.gov.in> for any amendment through corrigendum in the e-tender document. In case of any amendment, e-Bidders will have to incorporate the amendments in their e-Bids accordingly.

E-tender Document Processing/Cost: Rs. 2,360.00 (GST Inclusive)

UTTARAKHAND SUGARS

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UTTARAKHAND SUGARS



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GST No. 05AABFU7713K2Z1

Letter No. 1649/PUR/30(III)/ENA/2024-25,

Date: 21 February, 2025

E-Tender Notice for Purchase of 08 Lakh Bulk Litre Extra Neutral Alcohol for Bazpur Distillery.

Online e-Bids are invited for Purchase of 08 Lakh Bulk Ltr. ENA from reputed Manufacturer or through their authorized representative. Tender will be uploaded up to **06:00 PM on 01.03.2025** and Technical and Financial Bid will be opened on **03.03.2025 at 10:30 AM to 03:00 PM**. The EMD for the E- bid is Rs. 12.00 Lakh. Tenders without e-tender fees & earnest money will not be accepted.

The details for submission of the E-Bids is available on the E-tender portals www.uktenders.gov.in & www.uttarakhandsugars.com from **21-02-2025 at 06:00 PM**. The bidders will have to deposit Tender fees (**Non Refundable**) of **Rs. 2,360/- (GST Inclusive)** & earnest money in the form of **Demand Draft / RTGS / NEFT** in favor of **Uttaranchal Co-operative Sugar Factories Federation Limited, Payable at Dehradun**. The bank details are available inside the tender document. The Federation reserves the right to cancel any or all E-Bids without assigning any reason. The decision of Federation shall be final and binding.

इस निविदा के सम्बन्ध में सभी संशोधन, स्पष्टीकरण, शुद्धिपत्र, परिशिष्ट, समय वृद्धि आदि को केवल www.uktenders.gov.in & www.uttarakhandsugars.com पर ही दिया जायेगा। निविदादाता अद्यतन जानकारी के लिए नियमित रूप से इन वेबसाइटों को पढ़ते रहें।

UTTARAKHAND SUGARS

MANAGING DIRECTOR

INVITATION FOR e-Bids

Online e-Bids are invited for Purchase of 08 Lakh Bulk Ltr. ENA from reputed manufacturers.

1. Bidders are advised to study the Tender Document carefully. Submission of e-Bid against this Tender shall be deemed to have been done after careful study and examination of the procedures, terms and conditions of the Tender Document with full understanding of its implications.
2. The e-Bid prepared in accordance with the procedures enumerated in ITB **Clause 15** of Section-I should be submitted through e-Procurement website <http://uktenders.gov.in>.
3. The Tender document is available at e-Procurement website <http://uktenders.gov.in> or Federation's website www.uttarakhandsugars.com from 21.02.2025 at 06.00 P.M. Interested bidders may view, download the e-Bid document, seek clarification and submit their e-Bid online up to the date and time mentioned in the table below:

(a)	Date of publication of e-Tender notice & availability of Tender Document	Tender Notice has been published over e-Procurement website http://uktenders.gov.in and Federation's website www.uttarakhandsugars.com and Tender Document will be available from 06.00 P.M. on 21.02.2025 at e-Procurement website http://uktenders.gov.in and Federation's website www.uttarakhandsugars.com
(b)	Availability of Tender document on website	21.02.2025 from 06.00 P.M. at e-Procurement website http://uktenders.gov.in and Federation's website www.uttarakhandsugars.com
(c)	Clarification start date & time	21.02.2025 from 06.00 P.M.
(d)	Clarification end date & time	01.03.2025 upto 06.00 P.M.
(e)	e-Bid submission start date & time (Submission of e-Tender fee, EMD and other supporting documents in PDF/XLS format)	21.02.2025 from 06.00 P.M.
(f)	e-Bid submission end date & Time	01.03.2025 upto 06.00 P.M.
(g)	Online technical e-Bid opening date & time	03.03.2025 at 10.30 A.M.
(h)	Online financial e-Bid opening date & time (Only of technically qualified bidders)	03.03.2025 at 03:00 P.M.
(i)	Venue of opening of technical & financial e-Bids	Uttarakhand Sahkari Chini Mills Sangh Ltd., Near Railway Crossing, Badripur Road, Jogiwala, Dehradun
(j)	Contact Officer	Name: Vijay Kumar Panday. Inch. GM (M.): 98977-47553 Name: Mayank Yadav, Purchase (M) : 91493-28329
(k)	Cost of e-Bid document	Rs. 2,360.00 (Non-refundable) {GST Including}
(l)	e-Bid Earnest Money	Rs. 12.00 Lakh (Rupees Twelve Lakh)
(m)_	Earnest Money	Earnest Money & Tender fee deposited in favour of Uttarakhand Sugars, Dehradun through RTGS/NEFT/NETBANKING/D.DRAFT. The Details are as under: Name of Beneficiary : UTTARAKHAND SAHKARI CHINI MILLS SANGH LTD, DEHRADUN Bank Account No. : 011594600002100 IFSC Code No. : YESB0000115 Name of Bank Branch : YES BANK LTD, GROUND FLOOR, 56, RAJPUR ROAD, DEHRADUN

4. The bidders need to submit the proof/cost of e-Bid document/processing as stated in the above table in Cash in the office or through Demand Draft/ **RTGS / NEFT/ NET BANKING** in favour of Uttarakhand Sahkari Chini Mills Sangh Ltd. (herein after referred as UTTARAKHAND SUGARS payable at Dehradun. The scanned copy of the Cash Deposit Receipt or Demand Draft /**RTGS / NEFT/ NET BANKING** must be enclosed along with the e-Bids but the original Demand Draft should reach the office of UTTARAKHAND SUGARS at Dehradun before opening of technical e-Bid.
5. All e-Bid must be accompanied by e-Bid Earnest Money Deposit (EMD) in the form of Demand Draft/ **RTGS / NEFT/ NET BANKING**, drawn in favour of Uttarakhand Cooperative Sugar Factories Federation Ltd. payable at Dehradun. The scanned copy of the **e-Bid EMD** must be submitted along with the e-Bid and the original should reach the Federation's office at Dehradun before opening of technical e-Bids. No Interest would be payable on e-Bid (Earnest Money) deposited with the Federation.
6. The e-Bids will be electronically opened in the presence of bidder's representatives, who choose to attend at the venue, date and time mentioned in the above table. An authority letter of bidders' representative will be required to be produced.
7. The Federation reserves the right to cancel any or all the e-Bids/annual the e-Bid process without assigning any reason thereof. The decision of Federation will be final and binding.
8. In the event of date specified for e-Bids opening being declared a holiday for Federation's office then the due date for opening of e-Bids shall be the following working day at the appointed time and place.
9. All the required documents including Price Schedule/BOQ should be uploaded by the e-Bidder electronically in the PDF/XLS format. The required electronic documents for each document label of Technical (Fee details, Qualification details, e-Bid Form) schedules/packets can be clubbed together to make single different files for each label.



UTTARAKHAND SUGARS

SECTION I : INSTRUCTIONS TO BIDDERS (ITB)**(A) THE BID DOCUMENT****1- Cost of e-Bid**

- a) The bidder shall bear all costs associated with the preparation and submission of its e-Bid and Uttarakhand Sahkari Chini Mills Sangh Ltd. Dehradun hereinafter referred to as “the Buyer”, will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the e-Bid process.
- b) This Tender document is available on the web site <http://uktenders.gov.in> and www.uttarakhandsugars.com to enable the bidders to view, download the e-Bid document and submit e-Bids online up to the last date and time mentioned in e-Tender notice/e-Tender document against this e-Tender. The bidders shall have to pay e-Tender document fee of **Rs 2,360.00 (GST Including)** through Demand Draft/ **RTGS/ NEFT/ NET BANKING** payable in favour of Uttarakhand Cooperative Sugar Factories Federation Ltd. payable at Dehradun. The scanned copy of the Cash Deposit Receipt or Demand Draft/ **RTGS / NEFT/ NET BANKING** must be enclosed along with the e-Bid but the original Demand Draft should reach the Buyer’s office before opening of the technical e-Bid. This e-Tender document fee of **Rs. 2,360.00 (GST including)** will be non-refundable.

2- Contents of e-Bid Document

- 2.1 The product required to be purchased e-Bid procedure and contract terms and conditions are prescribed in the e-Bid document. The e-Bid document includes:
 Invitation for e-Bid
 Section I : Instruction to bidders (ITB);
 Section II : Conditions of Contract (CC);
 Section III : Technical e-Bid;
 Section IV : Financial e-Bid;
- 2.2- The bidder is expected to examine all instructions, forms, terms and specifications in the e-Bid document. Failure to furnish all information required as per the e-Bid document or submission of e-Bid not responsive to the e-Bid document in every respect will be at the bidder’s risk and may result in rejection of the said e-Bid.

3- Clarification of e-Bid Document

A prospective bidder requiring any clarification of the e-Bid document may raise his/her point of clarification through Bid Management Window after successfully login to the e-Procurement website <http://uktenders.gov.in>. The bidder may seek clarification by posting query in the relevant window after clicking "Seek Clarification" option in the view e-Tender details window for e-Tender which can be selected through my Tender option of e-Bid submission menu. The clarification will be replied back by the Buyer through the e-Procurement website which can be read by the bidder through the "Clarification" option under Bid Submission menu. The Buyer may also respond to clarifications raised by the prospective bidders on Buyer's e-mail address uksugars@gmail.com.

4- Amendment of e-Bid Document

- 4.1 At any time prior to the deadline for submission of e-Bid, the Buyer may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the e-Bid document by amendments. Such amendments shall be uploaded on the e-Procurement website <http://uktenders.gov.in> and Buyer’s web site www.uttarakhandsugars.com through corrigendum and shall form an integral part of e-Bid document. The relevant clauses of the e-Bid document shall be treated as amended accordingly.

- 4.2 It shall be the sole responsibility of the prospective bidders to check the web site <http://uktenders.gov.in> and www.uttarakhandsugars.com from time to time for any amendment in the e-Tender document. In case of failure to get the amendments, if any, the Buyer shall not be responsible for it.
- 4.3 In order to allow prospective e-Bidders a reasonable time to take the amendment into account in preparing their e-Bids, the Buyer, at his discretion, may extend the deadline for the submission of e-Bids. Such extensions shall be uploaded on the e-Procurement website <http://uktenders.gov.in> and Buyer's web site www.uttarakhandsugars.com.

(B) PREPARATION OF e-Bid

5 Language of e-Bid

- 5.1 The e-Bid prepared by the bidder, as well as all correspondence and documents relating to the e-Bid exchanged by the bidder and the Buyer shall be written either in English or Hindi language. The correspondence and documents in Hindi must be accompanied by embedded/separate Hindi font files. Only English numerals shall be used in the e-Bid.

6 Documents Constituting the e-Bid

- 6.1 The e-Bid prepared by the bidder shall comprise the following components:

(a) **Technical e-Bid** - Technical e-Bid will comprise of:

- (i) **Fee Details** – includes copies of e-Tender document processing/Cost and e-Bid Earnest Money Deposit (EMD) furnished in accordance with **ITB Clause 12** in PDF format.
- (ii) **Qualification Details** – includes copies of required documents as per ITB Clauses **10 and 11** in PDF format justifying that the bidder is qualified to perform the contract if his/her bid is accepted and that the bidder has financial, technical and Consumption capability necessary to perform the contract and meets the criteria outlined in the Qualification Requirement and Technical Specification and fulfill all the conditions of the Contract.
- (iii) **e-Bid Form** – includes copy of filled in e-Bid Form as per **Section-III(A)** of e-Tender document in PDF format justifying that the bidder is complying with all the conditions of the Contract and Technical Specifications of the e-Bid Document as no deviation will be acceptable to the Buyer.
- (iv) **Technical Specification Details** – includes copy of filled in Technical Specifications as per **Section-III(C)** of e-Tender document in PDF format.

(b) **Financial e-Bid** – Financial e-Bid will comprise of :

- (i) **E-Bid Form** – includes copy of filled in e-Bid Form as per **Section-IV (A)** of e-Tender document in PDF format.
- (ii) **Price Schedule/BOQ** – includes **Price Schedule/BOQ in XLS format** to be filled in after downloading from the e-Procurement website for this e-Tender.

7- e-Bid Form

- 7.1 The bidder shall complete the e-Bid Form and the appropriate Price Schedule/BOQ furnished in the e-Bid document, including the goods to be supplied, their quantities and prices in the format given in the e-Bid document.

8 e-Bid Price

- 8.1 The price of ENA rates should be quoted net F.O.R. basis inclusive of transport charges, import fee (if applicable), GST, etc. however import fee shall be paid extra by the buyer.
- 8.2- Prices quoted by the bidder shall be fixed during the validity period of the Contract and not subject to variation on any account subject to ITB Clause 25.1.
- A E-Bid submitted with an adjustable price quotation unless asked for shall be treated as non-responsive and rejected.

9 e-Bid Currencies

- Prices shall be quoted in Indian Rupees only.

10 Documents Establishing Bidder's Qualification

- 10.1 Pursuant to ITB Clause 6, the bidder shall furnish, as part of its Technical e-Bid, documents establishing the bidder's qualification to perform the Contract if its e-Bid is accepted. The documentary evidence should be submitted by the bidder electronically in the PDF format. The documentary evidence of bidder's qualification to perform the Contract if its e-Bid is accepted shall be as per Qualification Requirements specified in e-Tender document.

11 Documents Establishing Goods' Conformity to e-Bid Documents

- 11.1 Pursuant to ITB Clause 6, the bidder shall furnish, as part of its e-Bid, documents establishing the conformity to the e-Bid documents of all goods and services which the bidder proposes Under the contract. The documentary evidence should be in the PDF file format.

12 e-Bid Earnest Money Deposit (EMD)

- 12.1 Pursuant to ITB Clause 6, the bidder shall furnish, as part of its e-Bid, an e-Bid EMD of Rs 12.00 Lakh (Rupees Twelve Lakh) in the form of Demand Draft/ RTGS / NEFT/ NET BANKING, in favour of Uttarakhand Cooperative Sugar Factories Federation Ltd. payable at Dehradun. The scanned copy of the e-Bid EMD must be submitted along with the e-Bid and the original should reach the Buyer's office at Dehradun before opening of technical e-Bid.
- 12.2 The e-Bid EMD is required to protect the Buyer against the risk of bidder's conduct which would warrant the Earnest's forfeiture, pursuant to ITB Clause 12.7.
- 12.3 The e-Bid EMD shall be in Indian Rupees and shall be in the following forms only:
A Demand Draft must be in favour of Uttarakhand Cooperative Sugar Factories Federation Ltd. payable at Dehradun. Bidder may submit the bid EMD of the above amount in the form of Bank Draft payable in favour of Uttarakhand Sahkari Chini Mills Sangh Ltd. at Dehradun.
- 12.4 Any e-Bid not secured in accordance with ITB Clauses 12.1 and 12.3 above shall be treated as non-responsive and rejected by the Buyer.
- 12.5 Unsuccessful bidder's e-Bid EMD will be returned upon the written request through cheque as promptly as possible.
- 12.6 The successful bidder's e-Bid EMD will be refunded after the timely supply of ENA & submission of certificate issued by the Bazpur Distillery.
- 12.7 The e-Bid EMD may be forfeited:
- (a) if a bidder (i) withdraws its e-Bid during the period of e-Bid validity specified by the Buyer on the e-Bid Form; or (ii) does not accept the correction of errors pursuant to ITB Clause 22.2; or (iii) modifies its e-Bid price during the period of e-Bid validity specified by the Buyer on the e-Bid form or
 - (b) in case of a successful bidder, if the bidder fails:
 - (i) Supply of ENA within specified period.

13 Period of Validity of e-Bid

- 13.1 e-Bid shall remain valid for Supply of ENA for 90 days from the date of issue of purchase orders for purchase to be made within State or outside Uttarakhand.
- 13.2 The validity can be extended by the Managing Director, Federation on reasonable ground with the condition that if the market is found on increasing trend.

14 Format and Signing of e-Bid

- 14.1- The bidder shall prepare one electronic copy each of the Technical e-Bid and Financial e-Bid separately.
- 14.2- The e-Bid document shall be digitally signed, at the time of uploading, by the bidder or a person or persons duly authorized to bind the bidder to the Contract. The later authorization issued by the Distillery shall be indicated by a scanned copy of written power-of-attorney accompanying the e-Bid. All the pages/ documents of the e-Bid that are to be uploaded shall be digitally signed by the person authorized to sign the e-Bid.

15. Submission of e-Bid

The Bid Submission module of e-Procurement website <http://uktenders.gov.in> enables the bidders to submit the e-Bid online in response to this e-Tender published by the Buyer. Bid Submission can be done only from the Bid Submission start date and time till the Bid Submission end date and time given in the e-Tender. Bidders should start the Bid Submission process well in advance so that they can submit their e-Bid in time. The bidders should submit their e-Bid considering the server time displayed in the e-Procurement website. This server time is the time by which the e-Bid submission activity will be allowed till the permissible time on the last/end date of submission indicated in the e-Tender schedule. Once the e-Bid submission date and time is over, the bidders cannot submit their e-Bid. For delay in submission of e-Bid due to any reasons, the bidders shall only be held responsible.

The bidders have to follow the following instructions for submission of their e-Bid:

- 15.1 For participating in e-Bid through the e-Tendering system, it is necessary for the bidders to be the registered users of the e-Procurement website [http:// uktenders.gov.in](http://uktenders.gov.in). The bidders must obtain a User Login Id and Password by registering themselves with **uktenders.gov.in** if they have not done so previously for registration. Refer to details given in Invitation for **e-Bid Clause 11**. (If bidder have any problem regarding registration at uktenders.gov.in please contact to Mr. Suman Uniyal – 8006550807.
- 15.2 In addition to the normal registration, the bidder has to register with his/her **Digital Signature Certificate (DSC)** in the e-Tendering system and subsequently he/she will be allowed to carry out his/her e-Bid submission activities. Registering the Digital Signature Certificate (DSC) is a one-time activity. Before proceeding to register his/her DSC, the bidder should first log on to the e-Tendering system using the User Login option on the home page with the Login Id and Password with which he/ she has registered as per clause 15.1 above.

For successful registration of DSC on e-Procurement website <http://uktenders.gov.in> the bidder must ensure that he/she should possess Class-2/ Class-3 DSC issued by any certifying authorities approved by Controller of Certifying Authorities, Government of India, as the e-Procurement website [http:// uktenders.gov.in](http://uktenders.gov.in) is presently accepting DSCs issued by these authorities only. The bidder can obtain User Login Id and perform DSC registration exercise as described in clauses 15.1 and 15.2 above even before e-Bid submission date starts. The Buyer shall not be held responsible if the bidder tries to submit his/her e-Bid at the last moment before end date of submission but could not submit due to DSC registration problem.

- 15.3 The bidder can search for active Tenders through "Search Active Tenders" link, select a Tender in which he/she is interested in and then move it to 'My Tenders' folder using the options available in the e-Bid Submission menu. After selecting and viewing the Tender, for which the bidder intends to e-Bid, from "My Tenders" folder, the bidder can place his/her e-Bid by clicking "Pay Offline" option available at the end of the view Tender details form. Before this, the bidder should download the e-Tender document and Price Schedule/Bill of Quantity (BOQ) and study them carefully. The bidder should keep all the documents ready as per the requirements of e-Tender document in the PDF format except the Price Schedule/Bill of Quantity (BOQ) which should be in the XLS format (Excel sheet).

- 15.4 After clicking the 'Pay Offline' option, the bidder will be redirected to the Terms and Conditions page. The bidder should read the Terms & Conditions before proceeding to fill in the Tender Fee and EMD offline payment details. After entering and saving the Tender Fee and EMD details, the bidder should click "Encrypt & Upload" option given in the offline payment details form so that "Bid Document Preparation and Submission" window appears to upload the documents as per Technical (Fee details, Qualification details, e-Bid Form and Technical Specification details) and financial (e-Bid Form and Price Schedule/BOQ) schedules/packets given in the Tender details. The details of the Demand Draft or any other accepted instrument which is to be physically sent in original before opening of technical e-Bid, should tally with the details available in the scanned copy and the data entered during e-Bid submission time otherwise the e-Bid submitted will not be accepted.
- 15.5 Next the bidder should upload the Technical e-Bid documents for Fee details (e-Tender fee and EMD), Qualification details as per "ITB Clause 10 or 21", e-Bid Form as per "Section-III(A)" and Technical Specification details as per "Section-III(C): Technical Specifications" and Financial e-Bid documents as per "Section-IV(A): e-Bid Form" and "Section-IV(B):Price Schedule/BOQ" of e-Tender document. Before uploading, the bidder has to select the relevant Digital Signature Certificate. He may be prompted to enter the Digital Signature Certificate password, if necessary. For uploading, the bidder should click "Browse" button against each document label in Technical and Financial schedules/packets and then upload the relevant PDF/XLS files already prepared and stored in the bidder's computer. The required documents for each document label of Technical (Fee details, Qualification details, e-Bid Form and Technical Specification details) and financial (e-Bid Form and Price Schedule/BOQ) schedules/packets can be clubbed together to make single different files for each label.
- 15.6 The bidder should click "Encrypt" next for successfully encrypting and uploading of required documents. During the above process, the e-Bid documents are digitally signed using the DSC of the bidder and then the documents are encrypted/locked electronically with the DSC's of the bid openers to ensure that the e-Bid documents are protected, stored and opened by concerned bid openers only.
- 15.7 After successful submission of e-Bid document, a page giving the summary of e-Bid submission will be displayed confirming end of e-Bid submission process. The bidder can take a printout of the bid summary using the "Print" option available in the window as an acknowledgement for future reference.
- 15.8 Buyer reserves the right to cancel any or all e-Bids without assigning any reason.

16- Deadline for Submission of e-Bid

- 16.1 e-Bid (Technical and financial) must be submitted by the bidders at e-Procurement website <http://uktenders.gov.in> not later than the time 06.00 P.M. on 01.03.2025 (as the server time displayed in the e-Procurement website).
- 16.2 The Buyer may, at its discretion, extend this deadline for submission of e-Bid by amending the e-Bid document in accordance with ITB Clause 4, in which case all rights and obligations of the Buyer and bidders previously subject to the deadline will thereafter be subject to the deadline as extended.

17 Late e-Bid

- 17.1 The server time indicated in the Bid Management window on the e-Procurement website <http://uktenders.gov.in> will be the time by which the e-Bid submission activity will be allowed till the permissible date and time scheduled in the e-Tender. Once the e-Bid submission date and time is over, the bidder cannot submit his/her e-Bid. Bidder has to start the Bid Submission well in advance so that the submission process passes off smoothly. The bidder will only be held responsible if his/her e-Bid is not submitted in time due to any of his/her problems/faults, for whatsoever reason, during e-Bid submission process.

18 Withdrawal and Resubmission of e-Bid

- 18.1 At any point of time, a bidder can withdraw his/her e-Bid submitted online before the bid submission end date and time. For withdrawing, the bidder should first log in using his/ her Login Id and Password and subsequently by his/her Digital Signature Certificate on the e-Procurement website <http://uktenders.gov.in>. The bidder should then select "My Bids" option in the Bid Submission menu. The page listing all the bids submitted by the bidder will be displayed. Click "View" to see the details of the e-Bid to be withdrawn. After selecting the "Bid Withdrawal" option, the bidder has to click "Yes" to the message "Do you want to withdraw this bid?" displayed in the Bid Information window for the selected bid. The bidder also has to enter the bid Withdrawing reasons and upload the letter giving the reasons for withdrawing before clicking the "Submit" button. The bidder has to confirm again by pressing "Ok" button before finally withdrawing his/her selected e-Bid.
- 18.2 The bidder has to request the Buyer with a letter, attaching the proof of withdrawal and submission of e-Bid EMD in the office of Buyer, to return back the e-Bid EMD as per the manual procedure.
- 18.3 No e-Bid may be withdrawn in the interval between the deadline for submission of e-Bids and the expiration of period of e-Bid validity. Withdrawal of an e-Bid during this interval may result in the bidder's forfeiture of his/her e-Bid EMD, pursuant to **ITB Clause 12.7.**
- 18.4 The bidder can re-submit his/her e-Bid as and when required till the e-Bid submission end date and time. The e-Bid submitted earlier will be replaced by the new one. The payment made by the bidder earlier will be used for revised e-Bid and the new e-Bid submission summary generated after the successful submission of the revised e-Bid will be considered for evaluation purposes. For resubmission, the bidder should first log in using his/her Login Id and Password and subsequently by his/her Digital Signature Certificate on the e-Procurement website <http://uktenders.gov.in>. The bidder should then select "My Bids" option in the Bid Submission menu. The page listing all the bids submitted by the bidder will be displayed. Click "View" to see the details of the e-Bid to be resubmitted. After selecting the "Bid Resubmission" option, click "Encrypt & Upload" to upload the revised e-Bid documents by following the methodology provided in clauses 15.4 to 15.7.
- 18.5 The bidders can submit their revised e-Bids as many times as possible by uploading their e-Bid documents within the scheduled date & time for submission of e-Bids.
- 18.6 No e-Bid can be resubmitted subsequently after the deadline for submission of e-Bids.**

(C) e-Bid OPENING AND EVALUATION OF e-Bid**19(A) Opening of Technical e-Bid by the Buyer**

- 19.A.1 The Buyer will open all technical e-Bids, in the presence of bidders' representatives who choose to attend **at 10:30 A.M. on 03.03.2025** at Uttarakhand Sahkari Chini Mills Sangh Ltd., Near Railway Crossing Badripur Road, Jogiwala, Dehradun. The bidder's representatives who are present shall sign a register evidencing their attendance. In the event of the specified date of e-Bid opening being declared a holiday for the Buyer, the e-Bids shall be opened at the appointed time and place on the next working day.
- 19.A.2 The bidder's names and the presence or absence of requisite e-Bid EMD and such other details as the Buyer at its discretion may consider appropriate, will be announced at the opening. The name of such bidders not meeting the Technical Specifications and qualification requirement shall be notified subsequently.
- 19.A.3 The Buyer will prepare minutes of the e-Bid opening.

19(B) Opening of Financial e-Bid

- 19.B.1 After evaluation of technical e-Bid, the Buyer shall notify those bidders whose technical e-Bids were considered non-responsive to the Conditions of the Contract and not meeting the technical specifications and Qualification Requirements indicating that their financial e-Bids will not be opened. The Buyer will simultaneously notify the bidders, whose technical e-Bids were considered acceptable to the Buyer. The notification may be sent by letter, fax or by e-mail.
- 19.B.2 The financial e-Bids of technically qualified bidders shall be opened on **03.03.2025 at 03:00 P.M.** in the presence of bidders who choose to attend. The name of bidders, Unit Price quoted for various items etc will be announced at the meeting.
- 19.B.3 The Buyer will prepare the minutes of the e-Bid opening.

20 Clarification of e-Bid

- 20.1 During evaluation of e-Bid, the Buyer may, at its discretion, ask the bidder for a clarification of his/her e-Bid. The request for clarification and the response shall be in writing.

21 Evaluation of technical e-Bid and Evaluation Criteria

- 21.1 The Buyer will examine the e-Bid to determine whether they are complete, whether they meet all the conditions of the Contract, whether required e-Tender fee, e-Bid EMD and other required documents have been furnished, whether the documents have been properly digitally signed, and whether the e-Bids are generally in order. Any e-Bid or e-Bids not fulfilling these requirements shall be rejected.
- 21.2 The bidders shall submit the scanned copies of following as documentary proof for evaluation of their technical e-Bids: -
- 21.3 The bidder shall submit the copies of the detail of e-Tender Fee (Annexure-1) & E.M.D. (Annexure-2). The e-Bid submitted without required documentary proof shall be rejected.
- 21.4 The bidder shall submit the copies of the Authorisation letter by the Distillery for the authorised person. The e-Bid submitted without required documentary proof shall be rejected. (Annexure-3)
- i. Name.
 - ii. Designation - If Company employee
 - iii. List of member of director to be submitted for verification of signature of authorised person if person is not employee of Distillery/ Company. The e-bid submitted without required documentary proof shall be rejected.
- 21.5 (A) If bidder is a proprietorship firm or registered firm, then copy of registration from Registrar of firms along with partnership deed/sales tax certificate to be submitted.
- OR
- 21.5 (B) If the bidder is a company then copy of certificate of incorporation issued by the Registrar of companies of the state along with memorandum of article of association. (Annexure-4)
- 21.6 The bidder shall submit the copies of the details of GST registration and PAN No. self attested. The e-Bid submitted without required documentary proof shall be rejected. (Annexure-5&6)
- 21.7 The e-Bids found to be not responsive to and not fulfilling all the conditions of the contract and not meeting Technical Specifications and Qualification Requirements to the satisfaction of Buyer shall be rejected and may not subsequently be made responsive by the bidder by correction of the non-conformity. The e-Bids of bidders mentioning any of their conditions which are not mentioned in the e-Tender document or are not in conformity with the conditions of the contract shall be rejected.
- 21.8 It shall be the discretion of the Buyer to decide as to whether an e-Bid fulfils the evaluation criterion mentioned in this e-Tender or not.
- 21.9 The bidders are advised not to mix financial bid documents with the PDF documents submitted for technical bid. The e-Bids of the bidders having financial bid document in the technical bid will out rightly be rejected.

- 21.10 The bidder shall submit the copy of following document (Self attested): -
- i) Copy of Latest Income Tax Clearance Certificate. (Annexure-7)
 - ii) Copy of Latest Tax Challan. (Annexure-8)
 - iii) Copy of Balance Sheet duly verified by Chartered Accountant for the financial year 2021-22, 2022-23 and 2023-24. (Annexure-9)
 - iv) Copy of past two years' order copies minimum three purchase order of supply of ENA related to distillery issued from public/cooperative/private sector units.

22 Financial Evaluation and Comparison of e-Bid

- 22.1 The Buyer will evaluate and compare the financial rates of individual items quoted in the price schedule/BOQ of e-Bids of those bidders whose technical e-Bids are found responsive as per the conditions of the e-Tender only for those items of the bidders which have been technically accepted by the Buyer.
- 22.2 No additional payments shall be made for completion of any contractual obligation beyond the quoted prices. If the supplier does not accept the correction of errors if any, its e-Bid shall be rejected and its e-Bid EMD may be forfeited.
- 22.3 The Financial Bids will be opened by Tender Evaluation Committee [TEC] in the presence of Bidders' representatives (only one) who choose to attend the Financial Bid opening on date and time to be communicated to all the technically qualified Bidders. The Bidder's representatives who are present shall sign a register evidencing their attendance. The name of Bidder, Bid Prices etc. shall be announced at the meeting.
- 22.4 The commercial quotes of the Lowest Bidder (L-1) shall be eligible for Supply of ENA.
- a) The bidders are required to give their minimum rates in the Tenders though generally negotiation will not be held but if required then it will be done with the Lowest bidder (L-1) unit wise.
 - b) In case L-1 backs out, the bid shall be cancelled & bids shall be invited again. L-1 shall however be blacklisted from participating in any future bidding of ENA in Sugar Federation and are liable for legal action taken by UTTARAKHAND SUGARS.

23 Contacting the Buyer

- 23.1 Subject to **ITB Clause 20**, no bidder shall contact the Buyer on any matter relating to his/her e-Bid, from the time of the e-Bid opening to the time the Contract is awarded. If the bidder wishes to bring additional information to the notice of the Buyer, he/she can do so in writing.
- 23.2 Any effort by a bidder to influence the Buyer in its decisions on e-Bid evaluation, e-Bid comparison or contract award may result in rejection of the bidder's e-Bid.

(D) AWARD OF CONTRACT

24. Award Criteria
- 24.1 The Federation will award the contract to the Lowest bidder (L-1) successfully bidder whose bid has been determined to be responsive to all the conditions of the contract and meeting the technical specification and qualification.

25 Buyer's right to vary Quantities at the Time of Award

- 25.1 The Buyer reserves the right at the time of contract award to increase or decrease the quantity specified in the schedule of BOQ without any change in unit price or other terms and conditions, depending upon the requirement of Distillery.
- 25.2 **If any taxes/duties are increased/ decreased by the Government during the contract period, the same shall be born by the supplier.**

26 Notification of Award

- 26.1 Prior to the expiration of the period of e-Bid validity, the Buyer will notify the successful bidder in writing by letter/e-mail/fax, that its e-Bid has been accepted.
- 26.2 The notification of award will constitute the formation of the Contract.

SECTION II: CONDITIONS OF CONTRACT (CC)**QUALITY**

ENA should be A Grade Extra Neutral Alcohol (Molasses/Grain based) Strength 95% to 96.1% v/v as per table IS 2302-1962 and above IS specifications duly passed by the Alcohol Technologist of State Excise Department.

Supplies of ENA are required to be made strictly as per requirement of Bazpur Distillery and delivery schedule given to the supplier.

1. EARNEST MONEY

Each Tender shall be accompanied by an earnest money of Rs. 12.00 Lakh (Rs. Twelve Lakh) in form of the Bank Draft/ RTGS / NEFT/ NET BANKING in favour of Uttarakhand Cooperative Sugar Factories Federation Ltd., payable at Dehradun. The Tender without earnest money shall be liable to be rejected. No interest shall be payable on the earnest money.

2. PAYMENT

The payment shall be made after receipt and approval of ENA in the Distillery on production of Bill within 03 days.

3. ARBITRATION:

Any dispute arising out of the above Purchase order of ENA, shall be referred by the supplier or by the concerned Distillery to this Federation and for the same The Administrator, Uttarakhand Sahkari Chini Mills Sangh Ltd. will act as Sole Arbitrator, under the Arbitration and Conciliation Act 1996 which shall be deemed to be a reference on behalf of both the parties and his award shall be binding on both the parties as per law.

4. GENERAL CONDITIONS:

- 4.1 The tenderer must to carefully study and understand the conditions, specifications, etc. of the goods to be supplied. If he has any doubt about the meaning of any terms, conditions or specifications etc. he should refer to "The Secretary, Central Purchase Committee, Uttarakhand Sugars" and get clarification. The decision of the Uttarakhand Sugars ("The Client") regarding interpretation of the conditions and specifications shall be final and binding on the Tenderers.
- 4.2 Tenders must be submitted in properly sealed envelope, according to the directions given in the Instruction to Bidders and must reach this office in time and date as notified. Envelope must be inscribed with the subject of Tender and name of Tenderer.
- 4.3 Tender should be filled in with ink. No tender filled in by pencil or otherwise shall be considered. No addition and alteration should be made in the tender. No over writings should be done. Corrections, if any, should be done clearly and should be initialed.
- 4.4 The Tenderer should sign the Tender Form including all Annexures & Certificates at the end of each page as a token of his acceptance of all the terms and conditions of the Tender with Official seal of the tenderer.
- 4.5 Tenderers are hereby explicitly warned that individuals signing the Tender must specify as follows: -
 - (1) Whether signing as "Sole proprietor of the firm?"
 - (2) Whether signing as registered active partner of the firm?
 - (3) In case of Companies and registered firms, whether signing a Secretary, Manager, Partner, Director etc. will submit an authorization from the company to do this. A copy of any document under which such authority is given should be forwarded with the tender if a copy has not already been sent by the Company.
- 4.6 All the documents to be submitted by the tenderers with their offer should be duly authenticated by authorized / some responsible authority / person in case the same are copies of original documents with official seal and signature of the Authorized signatory.

- 4.7 If a Tenderer imposes conditions which are in addition to or in conflict with the conditions mentioned herein, his tender will be rejected.
- 4.8 The above terms and conditions will remain effective along with the terms and Conditions mentioned/published in the tender notice.
- 4.9 Only such Tenderers who are bonafide manufacturers into the goods for which they tender shall be eligible can quote their rates. The manufacturers are required to submit documentary evidence to the effect that they are actually manufacturers of ENA. Only manufacturers having registration with Central Excise, State Excise and factories license who have been registered with the State Government GST authorities will be eligible to participate in the tendering process.
- 4.10 Tenderer who are not registered under the GST, prevalent in the state where his business is located, will not be eligible for Tender. The GST Registration numbers should invariably be quoted.
- 4.11 The tenderer shall also enclose with their attested photo copies of supply order placed on them by any standard purchaser / other Distilleries during the preceding two years of the current year.
- 4.12 The tendering original manufacturers must enclose with the offer latest notifications regarding applicability of taxes /export/import duties/purchase tax etc. for the items for which they are quoting rates in respect of various States from where the tendering firm will affect the supplies. The tendering firms should also send notifications if revised, during the finalization of the purchase and must bring the latest notifications.
- 4.13 The Uttarakhand Sugars reserves the right to accept any tender not necessarily the lowest, reject any tender without assigning any reasons and accept any tender.
- 4.14 The Tender document is non-transferable i.e. the bidder who purchases the tender document alone should submit the tender. If the tender document is found to be transferred, the tender will be summarily rejected.
- 4.15 The submission of more than one tender and under different names is prohibited. In such a case, both the tenders shall be rejected and EMD of both the tenders shall be forfeited.
- 4.16 Any relationship or business connection that may exist between Tenderer and any official of the Uttarakhand Sugars / respective Distillery should be declared. If this information is found to have been suppressed, then contract, if any, entered into may be cancelled forthwith without notice and compensation and any amount that may have been deposited will be Forfeited and Credited to the Uttarakhand Sugars.
- 4.17 Direct or indirect canvassing on the part or tenderers or their representatives will disqualify them.
- 4.18 All legal proceedings, arising out of this contract shall be subject to the jurisdiction of the courts situated at Dehradun city only.
- 4.19 In case of any dispute relating to the contract/ supply order due to interpretation or implementation of the terms and conditions or due to delay in delivery of stocks or stocks supplied being substandard/ quantity related matter or due to any other point relating to this contract. The matter shall be referred for Arbitration to the Managing Director, Uttarakhand Sugars, Dehradun, whose decision shall be final and binding on both the parties.
- 4.20 The Central Purchase Committee, Uttarakhand Sugars reserves the right to verify such certificates before finalizing the rate contract with any supplier in case of doubts about his eligibility.

All above mentioned terms and conditions are acceptable by us.

Name of firm:

Representative:

Signature & Date:

SECTION III: TECHNICAL E-BID

III	(A)	e Bid FORM
III	(B)	Schedule of Tender Quantity
III	(C)	GENERAL INFORMATION/CAPABILITY STATEMENT

**UTTARAKHAND SUGARS**

SECTION III (A): e- bid FORM

Date: 21.02.2025

IFB No. 1649/PUR/30(III)/ENA/2024-25

To:

The Managing Director,
Uttarakhand Sahkari Chini Mills Sangh Ltd.
Near Railway Crossing, Badripur Road,
Jogiwala, Dehradun-248001

Dear Sir,

Having examined the e-Bid Documents, we, the undersigned, to Supply of 08 Lakh Bulk Ltr. of ENA in conformity with the said e-Bid (Section-II) of the e-Bid Document and will supply ENA to Bazpur Distillery in addition to this, required e-Bid /EMD for Rs. 12.00 Lakh (Rupees Twelve Lakh) in the form of Demand Draft, pledged in favour of Uttarakhand Sahkari Chini Mills Sangh Ltd. Dehradun, is furnished with this e-Bid form.

We further undertake, if our e-Bid is accepted, to supply of ENA in accordance with the supply validity period.

We agree to abide by this e-Bid for the e-Bid validity period specified in Clause 13.1 of the ITB and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

This e-Bid, together with your written acceptance thereof and your notification of award shall constitute a binding contract between us. All the terms and conditions of the e-Tender Document are acceptable to us.

We undertake that in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in India namely "Prevention of Corruption Act 1998".

We understand that you are not bound to accept the Lowest or any e-Bid you may receive.

Dated this.....day of -----2025

Signature

(in the capacity of)

Duly authorized to sign e-Bid for and on behalf of (name of Distillery)

Section III (B) Schedule of Tender Quantity

SL.	NAME OF ARTICLE	QUANTITY
1	A grade Extra Neutral Alcohol (Molasses based) Strength 95 % to 96.1% v/v as per table IS 2302-1962 and above IS specifications duly passed by the Alcohol Technologist of State Excise Department	08.00 Lakh
2	A grade Extra Neutral Alcohol (Grain based) Strength 95 % to 96.1% v/v as per table IS 2302-1962 and above IS specifications duly passed by the Alcohol Technologist of State Excise Department	



SECTION III (C): GENERAL INFORMATION/CAPABILITY STATEMENT (CS)

1. General Information
 - (a) Name and complete mailing address of the Bidder

 - (b) Name of authorized Official
 - (c) Phone Nos.:
 - (d) Fax :
 - (e) E-mail :
 - (f) Website :

3. GST Registration and PAN No.
(Upload copy of the registration certificate)

4. Whether the bidder is **Authorized manufacturer**

5. Particulars of the person authorized to sign the e-Bid.

6. Details of e-tender document processing Cost (Rs. 2,360.00) DD No.....Dated.....
drawn on.....

7. Details of Earnest Money Deposit (@Rs. 12.00 Lakh) DD No.....Dated.....
drawn on.....

UTTARAKHAND SUGARS

SECTION IV: FINANCIAL e-bid

IV (A) e-Bid Form

IV (B) PRICE SCHEDULE/BOQ



UTTARAKHAND SUGARS

SECTION IV (A): e bid FORM

Date: 21.02.2025

IFB No. 1649/PUR/30(II)/ENA/2024-25

To:

The Managing Director,
Uttarakhand Sahkari Chini Mills Sangh Ltd.
Near Railway Crossing, Badripur Road,
Jogiwala, Dehradun-248001

Dear Sir,

Having examined the e-bid Documents, we the undersigned, offer to supply of ENA in conformity with the said e-bid Documents for the rates as may be ascertained in accordance with the agreed rates and hereby undertake that we accept all terms and conditions of the e-bid Document and will supply 08 Lakh Bulk Ltr. ENA. The required e-bid EMD in the form of Demand Draft, pledged in favour of Uttarakhand Sahkari Chini Mills Sangh Ltd. Dehradun that are furnished with this e-bid form

We further undertake, if our e-bid is accepted, to supply the in accordance with the validity period schedule of order letter for the supply of ENA

We agree to abide by this e-bid for the e-bid validity period specified and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

This e-bid, together with you, written acceptance thereof and your notification of award shall constitute a binding contract between us.

We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in India namely "Prevention of Corruption Act 1998".

We understand that you are not bound to accept the highest or any e-bid you may receive.

Dated this.....day of ----- 2025

Signature

.....
(in the capacity of)

Duly authorized to sign e-Bid for and on behalf of (name of Distillery)

IV (B) PRICE SCHEDULE/BOQ

Validate	Print	Help	BoQ		
Tender Inviting Authority: UTTARAKHAND SAHKARI CHINI MILLS SANGH LTD. (UTTARAKHAND SUGARS), NEAR- RAILWAY CROSSING, BADRIPUR ROAD, JOGIWALA, DEHRADUN- 248001 Telephone : 0135-2974413					
Name of Work: Supply of Extra Neutral Alcohol 08 Lakh Bulk Ltr. to Bazpur Distillery, Uttarakhand.					
Contract No: 1649/PUR/30 (III)/ENA/2024-25, dated 21.02.2025					
Name of the Bidder/ Bidding Firm / Company :					
PRICE SCHEDULE (DOMESTIC TENDERS - RATES ARE TO GIVEN IN RUPEES (INR) ONLY) (This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only)					
NUMBER #	TEXT #	NUMBER #	NUMBER #	NUMBER #	TEXT #
Sl. No.	Item Description	Quantity	ENARATE in Figures To be entered by the Bidder Including all Taxes and Duties, Transportation Charges GST etc except Import Fees in Rs. P	TOTAL AMOUNT col (14) = sum (8) to (13) in Rs. P	TOTAL AMOUNT In Words
1	2	4	7	14	15
1.01	A grade Extra Neutral Alcohol (Molasses based) Strength 95 % to 96.1% v/v as per table IS 2302-1962 and above IS specifications duly passed by the Alcohol Technologist of State Excise Department (Note : if Bidder Quantity is Zero, Enter Basic Rate as 0.00) For Period (01.03.2025 to 31.03.2025)	200000.00		-	INR Zero Only
1.02	A grade Extra Neutral Alcohol (Molasses based) Strength 95 % to 96.1% v/v as per table IS 2302-1962 and above IS specifications duly passed by the Alcohol Technologist of State Excise Department (Note : if Bidder Quantity is Zero, Enter Basic Rate as 0.00) For Period (01.04.2025 to 30.04.2025)	200000.00		-	INR Zero Only
1.03	A grade Extra Neutral Alcohol (Molasses based) Strength 95 % to 96.1% v/v as per table IS 2302-1962 and above IS specifications duly passed by the Alcohol Technologist of State Excise Department (Note : if Bidder Quantity is Zero, Enter Basic Rate as 0.00) For Period (01.05.2025 to 31.05.2025)	200000.00		-	INR Zero Only
1.04	A grade Extra Neutral Alcohol (Molasses based) Strength 95 % to 96.1% v/v as per table IS 2302-1962 and above IS specifications duly passed by the Alcohol Technologist of State Excise Department (Note : if Bidder Quantity is Zero, Enter Basic Rate as 0.00) For Period (01.06.2025 to 30.06.2025)	200000.00		-	INR Zero Only
1.05	A grade Extra Neutral Alcohol (Grain based) Strength 95 % to 96.1% v/v as per table IS 2302-1962 and above IS specifications duly passed by the Alcohol Technologist of State Excise Department (Note : if Bidder Quantity is Zero, Enter Basic Rate as 0.00) For Period (01.03.2024 to 31.03.2025)	200000.00		-	INR Zero Only
1.06	A grade Extra Neutral Alcohol (Grain based) Strength 95 % to 96.1% v/v as per table IS 2302-1962 and above IS specifications duly passed by the Alcohol Technologist of State Excise Department (Note : if Bidder Quantity is Zero, Enter Basic Rate as 0.00) For Period (01.04.2025 to 30.04.2025)	200000.00		-	INR Zero Only
1.07	A grade Extra Neutral Alcohol (Grain based) Strength 95 % to 96.1% v/v as per table IS 2302-1962 and above IS specifications duly passed by the Alcohol Technologist of State Excise Department (Note : if Bidder Quantity is Zero, Enter Basic Rate as 0.00) For Period (01.05.2025 to 31.05.2025)	200000.00		-	INR Zero Only
1.08	A grade Extra Neutral Alcohol (Grain based) Strength 95 % to 96.1% v/v as per table IS 2302-1962 and above IS specifications duly passed by the Alcohol Technologist of State Excise Department (Note : if Bidder Quantity is Zero, Enter Basic Rate as 0.00) For Period (01.06.2025 to 30.06.2025)	200000.00		-	INR Zero Only
Total in Figures				-	INR Zero Only
Quoted Rate in Words			INR Zero Only		

CHECK LIST

Sl No.	Clause	Instrument/Documents required	Annexure	Page No.
1	Clause 4 (Invitation for e-bids)	Cost of e-bid Document in Physical Form		
2	-do-	Scanned Copy of Cost of e-bid Document	01	
3	Clause 5 (Invitation for e-bids)	e-bid EMD in Physical Form		
4	-do-	Scanned Copy of Cost of e-bid EMD	02	
5	ITB Clause 21.4	Copy of Authorization letter by the distillery for the authorized person.	03	
6	ITB Clause 21.5A	Copy of Registration from Registrar of Firm along with Partnership deed/ Sales Tax Certificate Or	04	
7	ITB Clause 21.5B	Copy of Certificate of Incorporation issued by ROC along with Memorandum of Article of Association, and the names of Directors/Partners/ Proprietor along with the document	04	
8	ITB Clause 21.6	Copies of GST Registration/ PAN No.	05-06	
9	ITB Clause 21.10	Copies of Latest Income Tax Clearance Certificate, Tax Challan, Balance Sheet duly verified by C.A. for the financial year 2021-22, 2022-23 & 2023-24 and Past 02 years order copies minimum 03 purchase order of Supply of ENA	07,08,09 & 10	
10	SECTION II	Acceptance to the Conditions of Contract	11	
11	SECTION III(A)	e- bid Form	12	
12	SECTION III(B)	Schedule of Tender quantity	13	
13	SECTION III(C)	General Information/ Capability Statement	14	
14	SECTION IV(A)	e- bid Form	15	